

Consolidated Notification No.7/31/2014-3AR. 15th February, 2016 and 7/31/2014-3AR. 30th July, 2021

Schedule

| Sr. No. | Name of the Department | Name of Service | Given Time Limit | Designated Officer | First Grievances Redressal Authority | Second Grievances Redressal Authority |
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| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 155 | Home | a) Renewal of Arms License (if the license is presented before the expiry date and the license issuing district is the same where service has been sought). | 15 days | Sub Divisional Magistrate (except Panchkula, Faridabad, Gurgaon & Ambala Districts) | District Magistrate | ----- |
| | | | | Joint Commissioner of Police (Gurgaon & Faridabad Districts) | Commissioner of Police | ----- |
| | | | | Deputy Commissioner Of Police (Panchkula) | Commissioner of Police | ----- |
| | | | | Sub Divisional Magistrate (Ambala rural area) | District Magistrate | ----- |
| | | | | Deputy Commissioner Police (Ambala Urban Area) | Commissioner of Police | ----- |
| | | District Magistrate (except Panchkula, Faridabad Gurgaon & Ambala Districts) | Divisional Commissioner | ----- | | |
| | | b) Renewal of Arms License (if presented after every alternative cycle of 6 years, where police verification is necessary) | 22 days | Joint Commissioner of Police (Gurgaon & Faridabad Districts) | Commissioner of Police | Divisional Commissioner |
| | | | | Deputy Commissioner of Police (Panchkula) | Commissioner of Police | Divisional Commissioner |
| | | | | Sub Divisional Magistrate (Ambala Rural area) | District Magistrate | Divisional Commissioner |
| | | | | Deputy Commissioner of Police(Ambala Urban Area) | Commissioner of Police | Divisional Commissioner |
| 156 | Home | Addition/Deletion of weapon (if the license issuing district is the same where service has been sought). From the expiry of the mandatory notice period of 45 days as provided under the Arms Act. | 07 days | District Magistrate (except Faridabad, Panchkula, Ambala & Gurgaon Districts) | Divisional Commissioner | ----- |
| | | | | Joint Commissioner of Police (Gurgaon Faridabad Districts) | Commissioner of police | Divisional Commissioner |
| | | | | Deputy Commissioner of Police (Panchkula) | Commissioner of Police | Divisional Commissioner |

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| | | | | Deputy Commissioner of Police (Ambala Rural Area) | Commissioner of Police | Divisional Commissioner |
| | | | | Deputy Commissioner of Police (Ambala Urban Area) | Commissioner of Police | Divisional Commissioner |
| 157 | Home | Extension of purchase period of weapon, (within permissible time period and if the license issuing district is the same where services has been sought). | 07 days | District Magistrate (except Panchkula, Ambala, Faridabad & Gurgaon Districts) | Divisional Commissioner | ----- |
| | | | | Joint Commissioner of Police (Gurgaon & Faridabad Districts) | Commissioner of Police | Divisional Commissioner |
| | | | | Deputy Commissioner of Police (Panchkula) | Commissioner of Police | Divisional Commissioner |
| | | | | Deputy Commissioner of Police (Ambala Rural Area) | Commissioner of Police | Divisional Commissioner |
| | | | | Deputy Commissioner of Police (Ambala Urban Area) | Commissioner of Police | Divisional Commissioner |
| 158 | Home | Registration of Foreigners (Arrival and Departure) | Immediate | Assistant Commissioner of Police (Hq.) Ambala & Panchkula District | Deputy Commissioner of Police Ambala/ Panchkula | Commissioner of Police |
| | | | | Assistant Commissioner of Police/HQ. Gurgaon & Faridabad Districts Foreigners Registration Officer (FRO) | Deputy Commissioner of Police Gurgaon and Faridabad | Commissioner of Police |
| | | | | Deputy Superintendent of Police (HQ) (except Ambala, Panchkula, Faridabad & Gurgaon Districts) | Superintendent of police | Range IG |
| 159 | Home | Extension of Residential Permit of Foreigners. | 05 days | Assistant Commissioner of Police HQ Ambala Urban Area, Panchkula/ Ambala Rural Area | Deputy Commissioner of Police | Commissioner of Police |
| | | | | Assistant Joint Commissioner of Police Gurgaon & Faridabad HQ. Foreigners Registration Officer (FRO) | Deputy Commissioner of Police | Commissioner of Police |
| | | | | Deputy Superintendent of Police HQ (except Ambala, Panchkula, Faridabad & Gurgaon Districts) | Superintendent of Police | Range IG |

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| 160 | Home | Copy of FIR or DDR. | Immediate / Online | Station House Officer of the concerned Police Station | Deputy Superintendent of Police/Deputy Commissioner of Police/Joint Commissioner of Police | Superintendent of Police/ Commissioner of Police |
| 161 | Home | NOC for use of loud speakers (applicable only in case of S.D.M. obtain N.O.C. from the concerned SHO before granting permission). | 05 days | Sub Divisional Magistrate (except Ambala, Panchkula, Faridabad & Gurgaon Districts) | District Magistrate/ Deputy Commissioner | Divisional Commissioner |
| | | | | Deputy/ Assistant Commissioner of Police HQ, Ambala & Panchkula | Commissioner of Police | Divisional Commissioner |
| | | | | Districts Assistant/ Deputy/ Commissioner of Police HQ/Commissioner of Police Faridabad & Gurgaon Districts Foreigners Registration Officer (FRO) | Commissioner of Police | Divisional Commissioner |
| 162 | Home | NOC for Fairs/Melas/Exhibition/ Sport Events etc. | 05 days | Sub Divisional Magistrate (except Panchkula, Faridabad & Gurgaon & Ambala Districts) | Deputy Commissioner | Divisional Commissioner |
| | | | | Assistant/ Deputy Commissioner of Police HQ Ambala & Panchkula | Commissioner of Police | Divisional Commissioner |
| | | | | Joint/ Assistant Commissioner of Police, Gurgaon & Faridabad HQ. | Commissioner of Police . | Divisional Commissioner |
| 163 | Home | Stranger Verification (after receiving the verification from the other District/State of which the stranger is resident) | 05 days | Station House Officer of the concerned Police Station | Deputy Superintendent of Police/Deputy Commissioner of Police | Superintendent of Police/Commissioner of Police |
| "164" | Home Department | (i) Domestic Help Verification (if resident of Local area) | 21 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/ Deputy Commissioner of Police/ Deputy Commissioner of Police, Headquarters |
| | | (ii) Domestic Help Verification (if resident of other Districts/State and also receiving the verification from other Districts/State) | 21 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/ Deputy Commissioner of Police/ Deputy Commissioner of Police, Headquarters |

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| "165" | Home Department | (i) Tenant Verification (if resident of Local area) | 21 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/ Deputy Commissioner of Police/ Deputy Commissioner of Police, Headquarters |
| | | (ii) Tenant (if resident of other Districts/State and also receiving the verification from other Districts/State) | 21 days | Sub Inspector, Security | Deputy Superintendent of Police/ Assistant Commissioner of Police, Headquarters | Superintendent of Police/ Deputy Commissioner of Police/ Deputy Commissioner of Police, Headquarters"; |
| 166 | Home | Other Verification related services. | 30 days | Station House Officer of the concerned Police Station | Deputy Superintendent of Police/ Deputy Commissioner of Police/Joint Commissioner of Police | Superintendent of Police/ Commissioner of Police |
| 167 | Home | Copy of untraced report in road accident cases. | 90 days | Station House Officer of the concerned Police Station | Deputy Superintendent of Police/Deputy Commissioner of Police/Joint Commissioner of Police | Superintendent of Police/ Commissioner of Police |
| 168 | Home | Copy of untraced report in cases pertaining to stolen vehicles. | 90 days | Station House Officer of the concerned Police Station | Deputy Superintendent of Police/Deputy Commissioner of Police/Joint Commissioner of Police | Superintendent of Police/ Commissioner of Police |
| 169 | Home | Copy of untraced report in theft cases. | 60 days | Station House Officer of the concerned Police Station | Deputy Superintendent of Police/Deputy Commissioner of Police/Joint Commissioner of Police | Superintendent of Police/ Commissioner of Police |
| 170 | Home | NOC for pre-owned vehicles. | 05 days | Station House Officer of the concerned Police Station | Deputy Superintendent of Police/Deputy Commissioner of Police/Joint Commissioner of Police | Superintendent of Police/ Commissioner of Police |
| 171 | Home | Service Verification (in case of Resident of Haryana). | 10 days | Station House Officer of the concerned Police Station | Deputy Superintendent of Police/Deputy Commissioner of Police/Joint Commissioner of Police | Superintendent of Police/ Commissioner of Police |
| 172 | Home | Character Verification | 10 days | Station House Officer of the concerned Police Station | Deputy Superintendent of Police/Deputy Commissioner of Police/Joint Commissioner of Police | Superintendent of Police/ Commissioner of Police |
| 173 | Home | Verification for renewal of Arms License. | 22 days | Joint Commissioner of Police (Gurgaon & Faridabad Districts) | Commissioner of Police | Divisional Commissioner |

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| | | | | DCP (Panchkula & Ambala Districts) | Commissioner of Police | Divisional Commissioner |
| | | | | Sub Divisional Magistrate/City Magistrate (except Faridabad, Panchkula, Gurgaon & Ambala Districts) | District Magistrate | Divisional Commissioner |
| 174 | Home | NOC for issuance/renewal of License of Arms Dealers. | 15 days | Joint Commissioner of Police, Faridabad & Gurgaon Districts. | Commissioner of Police | Divisional Commissioner |
| | | | | Deputy Commissioner of Police, Ambala & Panchkula Districts) | Commissioner of Police | Divisional Commissioner |
| | | | | District Magistrate (except Panchkula, Ambala, Faridabad & Gurgaon) | Divisional Commissioner | ----- |
| 175 | Home | Issuance of NOC for setting up of Petrol Pump, Cinema Hall etc. | 15 days | District Magistrate, (except Panchkula, Ambala, Faridabad & Gurgaon | Divisional Commissioner | ----- |
| | | | | Commissioner of Police for Faridabad, Gurgaon, Ambala & Panchkula Districts | Divisional Commissioner | ----- |
| 176 | Home | Passport Verification | 21 days | Station House Officer of the concerned Police Station | Deputy Superintendent of Police/Deputy Commissioner of Police/Joint Commissioner of Police | Superintendent of Police/ Commissioner of Police |
| 177 | Home | Verification for fresh Arms License | 30 days | Deputy Commissioner (except Panchkula Faridabad , Gurgaon & Ambala Districts) | District Magistrate | Divisional Commissioner |
| | | | | Commissioner of Police, Faridabad Joint Commissioner of Police, Gurgaon | Commissioner of Police | Divisional Commissioner |
| | | | | Deputy Commissioner of Police (Panchkula) | Commissioner of Police | Divisional Commissioner |
| | | | | Deputy Commissioner of Police (Ambala Rural Areal) | Commissioner of Police | Divisional Commissioner |

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| | | | | Deputy Commissioner of Police (Ambala Urban Area) | Commissioner of Police | Divisional Commissioner |
| 177 A | Home | Grant Cinema License | 30 Days | District Magistrate | Divisional Commissioner | Additional Chief Secretary to Government Haryana, Home Department |
| 177 B | Home | Renewal of Cinema License | 25 Days | District Magistrate | Divisional Commissioner | Additional Chief Secretary to Government Haryana, Home Department |
| 177 C | Home | Issuance of No Objection Certificate for setting up of Petrol Pump | 30 Days | District Magistrate | Divisional Commissioner | Additional Chief Secretary to Government Haryana, Home Department |
| 177 D | Home | No Objection Certificate for the License to Import and Strong of Petrol under The Petroleum Rules, 2002 | 30 Days | District Magistrate | Divisional Commissioner | Additional Chief Secretary to Government Haryana, Home Department |
| 177 E | Home | To possess and Sale Explosive (Fireworks) not exceeding 50 Kgs. Of Class- 7, Division-2 Sub-Division-1 (from Shop under The Explosive Rules, 2008) | 30 Days | District Magistrate | Divisional Commissioner | Additional Chief Secretary to Government Haryana, Home Department |
| 177 F | Home | Renewal of License to Possess and Sale Fireworks from Shop under The Explosive Rules, 2008 | 30 Days | District Magistrate | Divisional Commissioner | Additional Chief Secretary to Government Haryana, Home Department |
| 177 G | Home | No Objection Certificate for Possession and sale of Fireworks from Shop under the Explosive Rules, 2008 | 30 Days | District Magistrate | Divisional Commissioner | Additional Chief Secretary to Government Haryana, Home Department |
| 177 H | Home | No Objection Certificate for Storage of Fireworks in store house under The Explosive Rules, 2008 | 30 Days | District Magistrate | Divisional Commissioner | Additional Chief Secretary to Government Haryana, Home Department |
| 177 I | Home | Grant of Fresh Arm License | 60 Days (after receipt of Police Report) | Deputy Commissioner (except Panchkula, Gurugram and Faridabad Districts) | District Magistrate | Divisional Commissioner |
| “177 J” | Home Department | Character Certificate | 21 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/ Deputy Commissioner of Police/ Deputy Commissioner of Police, Headquarters |

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| "177 K" | Home Department | Police Clearance Certificate | 21 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/ Deputy Commissioner of Police/ Deputy Commissioner of Police, Headquarters |
| "177 L" | Home Department | Employee Verification | 21 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/ Deputy Commissioner of Police/ Deputy Commissioner of Police, Headquarters |
| "177 M" | Home Department | Private Security Agency Verification | 60 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/ Deputy Commissioner of Police/ Deputy Commissioner of Police, Headquarters |
| "177 N" | Home Department | Protest/ Strike Request | 7 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/ Deputy Commissioner of Police/ Deputy Commissioner of Police, Headquarters |
| "177 O" | Home Department | Procession Request | 7 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/ Deputy Commissioner of Police/ Deputy Commissioner of Police, Headquarters |
| "177 P" | Home Department | Event/ Performance Request | 7 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/ Deputy Commissioner of Police/ Deputy Commissioner of Police, Headquarters |
| "177 Q" | Home Department | Threat Assessment Verification | 7 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/ Deputy Commissioner of Police/ Deputy Commissioner of Police, Headquarters |
| "177 R" | Home Department | Disposal of Online Complaint | 60 days | Station House Officer | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/Deputy Commissioner of Police |
| 177 S | Home Department | Disposal of Registered Lost Property | 21 days | Station House Officer | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/Deputy Commissioner of Police |
| "177 T" | Home Department | Validation of Owners of Cyber Café Registered | 30 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/Deputy Commissioner of Police |
| "177 U" | Home Department | Validation of Owners of Hotel and customers Registered | 30 days | Sub Inspector, Security | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/Deputy Commissioner of Police |
| "177 V" | Home Department | Validation of applicant for Community Liaison Groups | 30 days | Station House Officer | Deputy Superintendent of Police/Assistant Commissioner of Police, Headquarters | Superintendent of Police/Deputy Commissioner of Police |

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| "177 W" | Home Department | No Objection to Return to India (NORI) in case of Pakistani nationals living in India on Long Term Visa. | 30 days | Superintende nt Passport Branch, Home Department | Deputy/Under Secretary to Government Haryana, Home Department | Secretary to Government Haryana, Home-1 Department. |
| "177 X" | Home Department | No Objection to Return to India (NORI) in case of Indian nationals living abroad and returned to India | 90 days | Superintende nt Passport Branch, Home Department | Deputy/Under Secretary to Government Haryana, Home Department | Secretary to Government Haryana, Home-1 Department". |